

165 Eldridge Street, New York, New York 10002
Tel.: (212) 941-1828 (English), (212) 792-4597 (Chinese)
Fax: (212) 343-9567 Website: www.childcarepc.org
Office Hours: Monday-Friday, 9AM - 5PM



Child Care Training Calendar

托兒訓練一覽

January - December 2019
2019年1月至12月



Training topics include series of training on: 15-hour SUNY Health & Safety, 7-hour CPR & First Aid, 10-hour MAT training, Becoming a Licensed Home-based Child Care Provider, 120-hour CDA, 30-hour Cohort and more.



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Please join our WeChat Provider Service Group QR Code



About Our Agency

The **Chinese-American Planning Council, Inc. (CPC)** was founded in 1965 and has become one of the largest providers of social services for Asian Americans in the United States.

Asian Child Care Resource & Referral (ACCR) is one of the programs offered by CPC's Community Services. ACCR is part of the New York City Child Care Resource and Referral Consortium (NYC CCR&R Consortium), composed of four culturally diverse child care resource and referral agencies in New York City, and funded by the New York State Office of Children and Family Services (OCFS). Our service goals are to serve the child care needs of families by providing information and referrals, as well as increasing the supply and improving the quality of child care services through technical assistance and training.

Our staff is multi-lingual in English, Chinese, and Spanish. We provide parents with free information on quality and affordable child care and assist them in navigating New York City's complex child care delivery system. In addition, ACCR offers Family Day Care orientations, training, technical assistance, and grants to potential and existing child care programs/providers, in order to increase the supply and improve the quality of child care services in New York City.

NYS Office of Children and Family Services' Regulations on Provider Training

All child care staff/employees/caregivers and volunteers with potential for regular and substantial contact with children are required by the New York State Office of Children and Family Services (OCFS) to complete **a total of thirty (30) hours of training every two (2) years.** Such training must address the following topics:

1. Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care
2. Nutrition and health needs of infants and children
3. Child day care program development
4. Safety and security procedures
5. Business record maintenance and management
6. Child abuse and maltreatment identification and prevention
7. Statutes and regulations pertaining to child day care
8. Statutes and regulations pertaining to child abuse and maltreatment
9. Education and information on the identification, diagnosis, and prevention of shaken baby syndrome

NYS Core Body of Knowledge (Core)

The Core Body of Knowledge, New York State's Core Competencies for Early Childhood Educators, was written for professionals who work directly with young children and was published by NYC Early Childhood Professional Development Institute.

1. Child Growth and Development
2. Family and Community Relations
3. Observation and Assessment
4. Environment and Curriculum
5. Health, Safety, and Nutrition
6. Professionalism and Leadership
7. Administration and Management

Child Development Association Competency Standards and Functional Areas (CDA)

The CDA Competency Standards are the national standards used to evaluate a caregiver's performance with children and families during the CDA assessment process. The Competency Standards are divided into six Competency Goals, which are statements of a general purpose or goal for caregiver behavior. The following six Competency Goals apply to all child care settings:

1. To establish and maintain a safe, healthy learning environment;
2. To advance physical and intellectual competence;
3. To support social and emotional development and to provide positive guidance;
4. To establish positive and productive relationships with families;
5. To ensure a well-run, purposeful program responsive to participant needs;
6. To maintain a commitment to professionalism.

Need Assistance or Have Questions Subsequent to this Training? Contact us!

After the training is over, you may find that you have additional questions or you might experience challenges in implementing the strategies discussed during the training. ACCR staffs are available to provide follow-up support in these instances. We encourage you to contact us at 212-941-1828 (English) or 212-792-4597 (Chinese) and ask to speak with a provider team member. Our team is available to assist you over the telephone, via email and/or on-site whenever appropriate. Thank you for your child care services to the children in New York City.

Convenient Training Locations

All training sessions will be held at our CCR&R Manhattan office, except where otherwise indicated.

CCR&R Manhattan Office

165 Eldridge Street, 2nd Floor, New York, New York, 10002

B D to Grand Street or **J Z** to Bowery or **F M J Z** to Delancey St/Essex Street

CPC Queens Community Service Center

133-14 41st Avenue, Flushing, New York 11355

7 to Flushing – Main St.

Contact Information

165 Eldridge Street

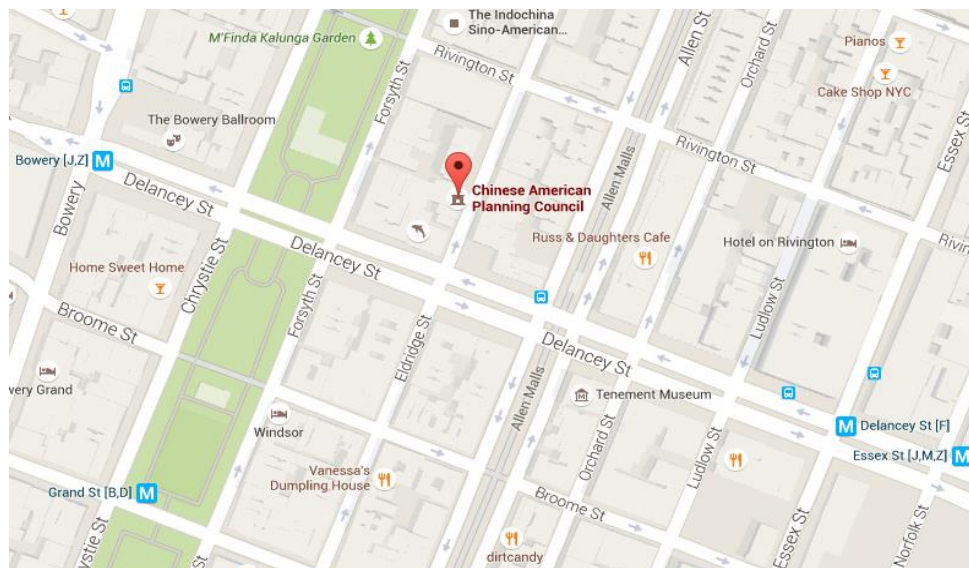
New York, New York 10002

Telephone: (212) 941-1828 (English), (212) 792-4597 (Chinese)

Fax: (212) 343-9567

Website: www.childcarecpc.org

Working Hours: Monday-Friday, 9AM - 5PM



Please join our WeChat Provider Service Group QR Code



Registration and Payment Methods

You can register in person, online at www.childcarecpc.org, or call Mr. Kevin Tam at (212) 941-0030 ext. 160. For Spanish, please call Mr. Henry Kam at (212) 941-0030 ext. 248. Complete training registration form and include the training fee. **Training registration will not be completed without a \$10 commitment fee.**

****Most of our training courses are offered “free of charge”(with a \$10 commitment fee) to qualified Family Child Care providers and assistants. To find out if you are qualified for the high-quality FREE training courses, please contact Mr. Kevin Tam at (212) 941-0030 ext. 160, or via ktam@cpc-nyc.org, to determine your eligibility!**

We accept U.S. Postal Service money orders and personal checks (made payable to “CPC”). If you are paying with a personal check, you agree to pay CPC any bank fees incurred by your bounced check.

Note: Child care staff currently providing care to children may apply for SUNY EIP to cover training fees and can submit SUNY EIP award.

CPC-ACCR Training Policies

1. Maximum class size is 25 for the 30-hour Cohort classes; some have fewer seats in compliance to guidelines set by the credential agencies. Registration is based on a first-come, first-serve basis.
2. Registration and payment are required for ALL training.
3. **Lateness to training will result in cancellation of your training spot.**
4. Payment received by CPC-ACCR is non-refundable.
5. Certificates will be given to trainees upon completion of each training session.
6. With legitimate reason, the trainee may apply training credit for future training if s/he informs the office of cancellation 5 working days prior to the training. Credits can be used for future training offered by CPC-ACCR within **one** year.
7. Children are not permitted to attend training sessions.
8. CPC-ACCR reserves the right to change or cancel any of the training listed in this calendar. Training payments will be refunded in full under these circumstances.

If you have any questions or comments regarding this training calendar, please feel free to contact Kevin Tam, at (212) 941-0030, ext. 160, or ktam@cpc-nyc.org. For Spanish, contact Mr. Henry Kam at (212) 941-0030 ext. 246, or email hkam@cpc-nyc.org.

Child Development Associate/CDA (120 hours)

- a. CDA is the most widely recognized credential in early childhood education (ECE). The CDA National Credentialing Program is based on the knowledge of the nation's leading scholars in early care and learning.
- b. CDAs are able to meet the specific needs of children and work with parents and other adults to nurture children's physical, social, emotional, and intellectual growth in a child development framework.
- c. Earning a CDA credential can improve your skills and confidence in working with children. It can also increase your opportunities for advancement in the early childhood field by helping you become eligible for positions such as Director, Group Leader, and Assistant Teacher.

Course Schedule

The 120-hour CDA course will run 17 Saturdays. CPC will offer two cycles of the 120-hour CDA:

- First CDA cycle starts in April 2019.
- Second CDA cycle starts in October 2019.

**We offer scholarships to cover the costs associated with the "120-hour CDA" course. Please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!

15-Hour SUNY Health & Safety Training

(OCFS 2, 3, 4, 5, 6, 7, 8, 9; Core: 5, 7; CDA: 1, 2, 4, 5, 6)

The 15 hours Health & Safety Training is mandated for any person who wishes to become a home-based child care licensed provider in New York State. Health & Safety training is certified by the NYS OCFS. This is a competency-based curriculum that requires successful completion of written and demonstration tests. Health & Safety Training certificate will be given upon completion.

This training meets the following OCFS content area(s):

- Business Record Maintenance and Management
- Child Abuse and Maltreatment Identification and Prevention
- Identification, Diagnosis, and Prevention of Shaken Baby Syndrome
- Nutrition and Health Needs of Infants and Children
- Safety and Security Procedures
- Statutes and Regulations Pertaining to Child Abuse and Maltreatment
- Statutes and Regulations Pertaining to Child Day Care

Target Participant: Potential & licensed providers for home-based child care license, Legally-exempted child care providers.

Course Schedule

15-Hour SUNY Health & Safety Training Courses in Chinese

Date	Day(s) of Week	Time	Training
1/29/19 to 1/31/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
2/12/19 to 2/14/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
3/26/19 to 3/28/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
4/24/19 to 4/26/19	Wed – Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
5/29/19 to 5/31/19	Wed – Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
6/27/19 to 6/29/19	Thurs - Sat	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
7/29/19 to 7/31/19	Mon - Wed	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
8/21/19 to 8/23/19	Wed - Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
9/25/19 to 8/27/19	Wed - Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
10/23/19 to 10/25/19	Wed - Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
11/27/19 to 11/29/19	Wed - Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
12/17/19 to 12/19/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)

15-Hour SUNY Health & Safety Training Courses in English

Date	Day(s) of Week	Time	Training
8/13/19 to 8/15/19	Tues - Thurs	9 AM - 4 PM	15-Hour SUNY Health & Safety Training (3-day)

15-Hour SUNY Health & Safety Training Courses in Korean

Date	Day(s) of Week	Time	Training
1/19/19 & 1/26/19	2 Saturdays	9 AM - 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)
2/2/19 & 2/9/19	2 Saturdays	9 AM - 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)
7/20/19 & 7/27/19	2 Saturdays	9 AM - 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)
12/7/19 & 12/14/19	2 Saturdays	9 AM - 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)

15-Hour SUNY Health & Safety Training Courses in Spanish

Date	Day(s) of Week	Time	Training
6/22/19 & 6/29/19	2 Saturdays	9 AM - 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)

* Fee for the Health & Safety Training is \$250.

**For the FREE “Health & Safety Training” courses, please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!

30-Hour Cohort Courses

These sessions are designed to help fulfill the 30-hour requirement for initial licensing and renewal. All topics are taught by NYS verified trainers or NYS certified early childhood educators.

In-Door/Outdoor Play and Procedure

In this training, participants will explore and create different age-appropriate activities for children indoor and outdoor. Participants will learn how to conduct the activities with proper supervision and ensure the safety of children at all times. By creating developmentally appropriate activities, it will assist children in developing the skills they need to grow.

This training meets the following OCFS training topic area(s):

1. Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care
3. Child day care program development
4. Safety and security procedures
7. Statutes and regulations pertaining to child day care

Understanding Child Development at Different Ages and Stages

This training focuses on the development of children at different ages and stages which include principles such as meeting the physical, social and developmental needs of children, including those with special needs; behavior management and discipline; promoting play and physical activity; individual development variation and learning styles; infant and toddler brain development and cross-cultural skills and knowledge.

This training meets the following OCFS training topic area(s):

1. Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care
3. Child day care program development

Room Arrangement + Creating Schedules and Routines

Learn how to use schedules to manage your days with young children more efficiently and how to ensure that arrival, toileting, clean-up, eating, resting and sleeping, dressing, and departure routines contribute to children's positive development. After completing this training, providers will be able to describe what a schedule is and how it benefits both providers and children, describe strategies for creating a schedule for a daycare, list the reasons why routines are important in children's lives, identify strategies for turning routines into enjoyable and meaningful learning experiences, and explain the importance of creating a successful circle time experience for children.

This training meets the following OCFS training topic area(s):

3. Child day care program development
5. Business record maintenance and management
7. Statutes and regulations pertaining to child day care

Child Abuse & Nutrition

This training focuses on definitions of abuse and maltreatment and how to identify physical and behavioral indicators associated with abuse and maltreatment. Participants practice evaluating case scenarios to determine reasonable causes to suspect if abuse or maltreatment has or is occurring and learn how to complete reporting requirements to fulfill mandatory requirements.

Additionally, the training also discusses the nutrition and health needs of children which include topics such as healthy menu planning and obesity prevention.

This training meets the following OCFS training topic area(s):

2. Nutrition and health needs of infants and children
4. Safety and security procedures
6. Child abuse and maltreatment identification and prevention
7. Statutes and regulations pertaining to child day care
8. Statutes and regulations pertaining to child abuse and maltreatment
9. Education and information on the identification, diagnosis, and prevention of shaken baby syndrome

Family Child Care Business Training

In this training session, providers will learn to keep business-related records, identify business deductions, and calculate Time-Space Percentage, claim proper car and food expenses, and day care regulatory forms. Providers will also learn to create a provider's handbook to communicate with parents.

This training meets the following OCFS training topic area(s):

5. Business record maintenance and management
7. Statutes and regulations pertaining to child day care

Target Participant: Licensed Family Child Care Providers, Assistants & Legally-exempted child care providers.

Course Schedule

30-Hour Cohort Courses in Chinese			
Date	Day(s) of Week	Time	Training
1st Cycle			
2/9/2019	Saturday	9 AM – 4 PM	In-Door/Outdoor Play and Procedure (1, 3, 4, 7)
2/16/2019	Saturday	9 AM – 4 PM	Understanding Child Development at Different Ages and Stages (1, 3)
2/23/2019	Saturday	9 AM – 4 PM	Room Arrangement + Creating Schedules and Routines (3, 5, 7)
3/2/2019	Saturday	9 AM – 4 PM	Child Abuse and Nutrition (2, 4, 6, 7, 8, 9)
3/9/2019	Saturday	9 AM – 4 PM	Family Child Care Business Training (5, 7)
2nd Cycle			
4/6/2019	Saturday	9 AM – 4 PM	Understanding Child Development at Different Ages and Stages (1, 3)
4/13/2019	Saturday	9 AM – 4 PM	Room Arrangement + Creating Schedules and Routines (3, 5, 7)
4/20/2019	Saturday	9 AM – 4 PM	In-Door/Outdoor Play and Procedure (1, 3, 4, 7)
4/27/2019	Saturday	9 AM – 4 PM	Child Abuse and Nutrition (2, 4, 6, 7, 8, 9)
5/4/2019	Saturday	9 AM – 4 PM	Family Child Care Business Training (5, 7)

30-Hour Cohort Courses in Korean

Date	Day(s) of Week	Time	Training
2/16/2019	Saturday	9 AM – 4 PM	In-Door/Outdoor Play and Procedure (1, 3, 4, 7)
2/23/2019	Saturday	9 AM – 4 PM	Understanding Child Development at Different Ages and Stages (1, 3)
3/2/2019	Saturday	9 AM – 4 PM	Room Arrangement + Creating Schedules and Routines (3, 5, 7)
3/9/2019	Saturday	9 AM – 4 PM	Child Abuse and Nutrition (2, 4, 6, 7, 8, 9)
3/16/2019	Saturday	9 AM – 4 PM	Family Child Care Business Training (5, 7)

30-Hour Cohort Courses in Spanish

Date	Day(s) of Week	Time	Training
7/13/2019	Saturday	9 AM – 4 PM	Understanding Child Development at Different Ages and Stages (1, 3)
7/20/2019	Saturday	9 AM – 4 PM	Room Arrangement + Creating Schedules and Routines (3, 5, 7)
7/27/2019	Saturday	9 AM – 4 PM	In-Door/Outdoor Play and Procedure (1, 3, 4, 7)
8/3/2019	Saturday	9 AM – 4 PM	Child Abuse and Nutrition (2, 4, 6, 7, 8, 9)
8/10/2019	Saturday	9 AM – 4 PM	Family Child Care Business Training (5, 7)

*For the FREE “30-hour Cohort” courses, please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!

For registration, please call (212) 941-0030 and ask for one of the following staff:

For Spanish & English:

Henry Kam -- ext. 248 or email at hkam@cpc-nyc.org;

Ms. Betsy Cheng -- ext. 219 or email at bcheng@cpc-nyc.org

English & Chinese:

Kevin Tam, ext. 160; Jessica Jian, ext. 161; Xiao Wu, ext. 246;
 Susan Chen, ext. 284; Jess Chen, ext. 204; Helen Zhu, ext. 225

For Korean:

Ms. Yun Shin at yunshin831@gmail.com

Adult and Pediatric First Aid/CPR

(Curriculum approved by the American Red Cross)

(OCFS 1, 2, 3, 4; Core: 5, 7; CDA: 1, 2, 6)

This training combines lecture, interactive video demonstrations, and hands-on practice. It will prepare all caregivers with the first aid skills needed to act quickly and competently during an emergency, and how to prevent, recognize and respond to cardiac and breathing emergencies in infants and children under 12 until authorized medical personnel arrives.

Upon successful completion of written and demonstration tests, participants will be given American Red Cross First Aid and CPR (adult and pediatric) certification, which is valid for 2 years.

This training meets the following OCFS content area(s):

- Nutrition and Health Needs of Infants and Children
- Safety and Security Procedures
- Statutes and Regulations Pertaining to Child Day Care

“On August 13, 2010 a law was passed that requires all child care providers to have at least one employee who holds a valid certificate in cardiopulmonary resuscitation (CPR) and first aid on the premise of the child care program during the program’s operating hours. This law went into effect on December 11, 2010...Providers found to be out of compliance may be found in violation of law and could face enforcement action.”

– from OCFS’s *Dear Provider Letter*

Target Participant: Licensed Family Child Care Providers, Assistants, Legally-exempt Providers, and Center-based Child Care Program Staff/Directors.

Course Schedule

Adult and Pediatric First Aid/CPR Training in Chinese

Date	Day(s) of Week	Time	Training
1/19/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
2/9/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
3/23/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
4/6/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
5/18/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
6/22/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
7/20/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
8/24/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
9/21/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
10/19/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
11/16/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
12/14/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR

Adult and Pediatric First Aid/CPR Training in English

Date	Day(s) of Week	Time	Training
3/22/2019	Friday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
6/28/2019	Friday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
9/4/2019	Wednesday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
12/18/2019	Wednesday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR

Adult and Pediatric First Aid/CPR Training in Korean

Date	Day(s) of Week	Time	Training
3/23/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
3/30/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR

Adult and Pediatric First Aid/CPR Training in Spanish

Date	Day(s) of Week	Time	Training
6/29/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
11/30/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR

*Fee for the Adult and Pediatric First Aid/CPR Training is \$130 and \$30 for the Red Cross certificate.

**For the FREE “Adult and Pediatric First Aid/CPR” Training” courses, please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!

For registration, please call (212) 941-0030 and ask for one of the following staff:

For Spanish & English:

Henry Kam -- ext. 248 or email at hkam@cpc-nyc.org;
 Ms. Betsy Cheng -- ext. 219 or email at bcheng@cpc-nyc.org

English & Chinese:

Kevin Tam, ext. 160; Jessica Jian, ext. 161; Xiao Wu, ext. 246;
 Susan Chen, ext. 284; Jess Chen, ext. 204; Helen Zhu, ext. 225

For Korean:

Ms. Yun Shin at yunshin831@gmail.com

MAT Training

(OCFS 1, 2, 3, 4; Core: 5, 7; CDA: 1, 5, 6)

The purpose of Medication Administration Training (MAT) is to assist you to feel more confident in giving medications that are commonly prescribed for children more than Tylenol®, as well as to help children regain their health or to help them maintain it. Moreover, the training also provides information on asthma, food or environmental allergies, nebulizer treatments and much more.

Target Participant: Licensed home-based provider and center-based child care program staff/director.

Course Schedule

Medication Administration Training in Chinese

Date	Day(s) of Week	Time	Training
3/30/19 - 3/31/19	Sat - Sun	9 AM - 5 PM	Medication Administration Training (2-day)
6/14/19 - 6/15/19	Fri - Sat	9 AM - 5 PM	Medication Administration Training (2-day)
8/10/19 - 8/11/19	Sat - Sun	9 AM - 5 PM	Medication Administration Training (2-day)
9/28/19 - 9/29/19	Sat - Sun	9 AM - 5 PM	Medication Administration Training (2-day)
10/19/19 - 10/20/19	Sat - Sun	9 AM - 5 PM	Medication Administration Training (2-day)

Medication Administration Training in English

Date	Day(s) of Week	Time	Training
1/9/19 - 1/10/19	Wed - Thurs	9 AM - 5 PM	Medication Administration Training (2-day)
2/7/19 - 2/8/19	Thurs - Fri	9 AM - 5 PM	Medication Administration Training (2-day)
3/13/19 - 3/14/19	Wed - Thurs	9 AM - 5 PM	Medication Administration Training (2-day)
4/17/19 - 4/18/19	Wed - Thurs	9 AM - 5 PM	Medication Administration Training (2-day)
5/2/19 - 5/3/19	Thurs - Fri	9 AM - 5 PM	Medication Administration Training (2-day)
6/6/19 - 6/7/19	Thurs - Fri	9 AM - 5 PM	Medication Administration Training (2-day)
7/17/19 - 7/18/19	Wed - Thurs	9 AM - 5 PM	Medication Administration Training (2-day)
8/1/19 - 8/2/19	Thurs - Fri	9 AM - 5 PM	Medication Administration Training (2-day)
9/10/19 - 9/11/19	Tues - Wed	9 AM - 5 PM	Medication Administration Training (2-day)
10/9/19 - 10/10/19	Wed - Thurs	9 AM - 5 PM	Medication Administration Training (2-day)
11/6/19 - 11/7/19	Wed - Thurs	9 AM - 5 PM	Medication Administration Training (2-day)
12/18/19 - 12/19/19	Wed - Thurs	9 AM - 5 PM	Medication Administration Training (2-day)

*CPC-ACCR offers a limited number of Health Care Consultancy Grants to cover the costs for “MAT” Training”, please contact Mr. Linda Wu, RN, at (212) 941-0030 ext. 227 to determine your eligibility!

Orientation on Becoming a Licensed Family Day Care Provider

This 3-hour workshop is mainly for members of the Chinese community who are interested in becoming a licensed FDC provider. During the workshop, participants will learn about the licensing process, the different modalities of family day care, the basic health and safety requirement for the home and training requirement for the prospective provider. The final hour of the workshop will be a Q&A session.

Target Participant: Potential home-based child care providers.

Course Schedule

Orientation on Becoming a Licensed Family Day Care Provider - Chinese

Date	Day(s) of Week	Time	Training
1/11/2019	Friday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
2/1/2019	Friday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
3/8/2019	Friday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
4/3/2019	Wednesday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
5/9/2019	Thursday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
6/12/2019	Wednesday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
7/10/2019	Wednesday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
8/9/2019	Friday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
9/12/2019	Thursday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
10/11/2019	Friday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
11/8/2019	Friday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider
12/13/2019	Friday	9 AM - 12 PM	Becoming a Licensed Family Day Care Provider

*Fee for the “Orientation on Becoming a Licensed Family Day Care Provider” Training is \$15.

ACCR Training Calendar

2019 Training Courses in Chinese

Date	Day(s) of Week	Time	Training Courses In Chinese
15-Hour SUNY Health & Safety			
1/29/19 to 1/31/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
2/12/19 to 2/14/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
3/26/19 to 3/28/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
4/24/19 to 4/26/19	Wed - Friday	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
5/29/19 to 5/31/19	Wed - Friday	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
6/27/19 to 6/29/19	Thurs - Sat	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
7/29/19 to 7/31/19	Mon - Wed	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
8/21/19 to 8/23/19	Wed - Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
9/25/19 to 9/27/19	Wed - Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
10/23/19 to 10/25/19	Wed - Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
11/27/19 to 11/29/19	Wed - Fri	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
12/17/19 to 12/19/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
30-Hour Cohort			
1st Cycle			
2/9/2019	Saturday	9 AM – 4 PM	In-Door/Outdoor Play and Procedure
2/16/2019	Saturday	9 AM – 4 PM	Understanding Child Development at Different Ages and Stages
2/23/2019	Saturday	9 AM – 4 PM	Room Arrangement + Creating Schedules and Routines
3/2/2019	Saturday	9 AM – 4 PM	Child Abuse and Nutrition
3/9/2019	Saturday	9 AM – 4 PM	Family Child Care Business Training
2nd Cycle			
4/6/2019	Saturday	9 AM – 4 PM	Understanding Child Development at Different Ages and Stages
4/13/2019	Saturday	9 AM – 4 PM	Room Arrangement + Creating Schedules and Routines
4/20/2019	Saturday	9 AM – 4 PM	In-Door/Outdoor Play and Procedure
4/27/2019	Saturday	9 AM – 4 PM	Child Abuse and Nutrition
5/4/2019	Saturday	9 AM – 4 PM	Family Child Care Business Training
Adult and Pediatric First Aid/CPR			
1/19/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
2/9/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
3/23/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR

4/6/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
5/18/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
6/22/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
7/20/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
8/24/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
9/21/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
10/19/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
11/16/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
12/14/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
Medication Administration Training			
3/30/19 – 3/31/19	Sat - Sun	9 AM – 5 PM	Medication Administration Training (2-day)
6/14/19 – 6/15/19	Fri - Sat	9 AM – 5 PM	Medication Administration Training (2-day)
8/10/19 – 8/11/19	Sat - Sun	9 AM – 5 PM	Medication Administration Training (2-day)
9/28/19 – 9/29/19	Sat - Sun	9 AM – 5 PM	Medication Administration Training (2-day)
10/19/19 – 10/20/19	Sat - Sun	9 AM – 5 PM	Medication Administration Training (2-day)
Orientation			
1/11/2019	Friday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
2/1/2019	Friday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
3/8/2019	Friday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
4/3/2019	Wed	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
5/9/2019	Thursday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
6/12/2019	Wednesday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
7/10/2019	Wednesday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
8/9/2019	Friday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
9/12/2019	Thursday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
10/11/2019	Friday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
11/8/2019	Friday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider
12/13/2019	Friday	9 AM – 12 PM	Becoming a Licensed Family Day Care Provider

*Note: Schedule is subjected to change due to availability.

Training Location: 165 Eldridge Street, New York, NY 10002

For registration, please call (212) 941-0030 and ask for one of the following staff:

For English & Chinese:

Kevin Tam, ext. 160; Jessica Jian, ext. 161; Xiao Wu, ext. 246;
Susan Chen, ext. 284; Jess Chen, ext. 204; Helen Zhu, ext. 225

2019 Training Courses in English

Date	Day(s) of Week	Time	Training Courses in English
15-Hour SUNY Health & Safety			
8/13/19 to 8/15/19	Tues - Thurs	9 AM – 4 PM	15-Hour SUNY Health & Safety Training (3-day)
Adult and Pediatric First Aid/CPR			
3/22/2019	Friday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
6/28/2019	Friday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
9/4/2019	Wednesday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
12/18/2019	Wednesday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
Medication Administration Training			
1/9/19 – 1/10/19	Wed - Thurs	9 AM – 5 PM	Medication Administration Training (2-day)
2/7/19 – 2/8/19	Thurs - Fri	9 AM – 5 PM	Medication Administration Training (2-day)
3/13/19 – 3/14/19	Wed - Thurs	9 AM – 5 PM	Medication Administration Training (2-day)
4/17/19 – 4/18/19	Wed - Thurs	9 AM – 5 PM	Medication Administration Training (2-day)
5/2/19 – 5/3/19	Thurs - Fri	9 AM – 5 PM	Medication Administration Training (2-day)
6/6/19 – 6/7/19	Thurs - Fri	9 AM – 5 PM	Medication Administration Training (2-day)
7/17/19 – 7/18/19	Wed - Thurs	9 AM – 5 PM	Medication Administration Training (2-day)
8/1/19 – 8/2/19	Thurs - Fri	9 AM – 5 PM	Medication Administration Training (2-day)
9/10/19 – 9/11/19	Tues - Wed	9 AM – 5 PM	Medication Administration Training (2-day)
10/9/19 – 10/10/19	Wed - Thurs	9 AM – 5 PM	Medication Administration Training (2-day)
11/6/19 – 11/7/19	Wed - Thurs	9 AM – 5 PM	Medication Administration Training (2-day)
12/18/19 – 12/19/19	Wed - Thurs	9 AM – 5 PM	Medication Administration Training (2-day)

*Note: Schedule is subjected to change due to availability.

Training Location: 165 Eldridge Street, New York, NY 10002

For registration, please call (212) 941-0030 and ask for one of the following staff:

For English & Chinese:

Kevin Tam, ext. 160; Jessica Jian, ext. 161; Xiao Wu, ext. 246;
 Susan Chen, ext. 284; Jess Chen, ext. 204; Helen Zhu, ext. 225

2019 Training Courses in Korean

Date	Day(s) of Week	Time	Training Courses in Korean
15-Hour SUNY Health & Safety			
1/19/19 & 1/26/19	2 Saturdays	9 AM – 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)
2/2/19 & 2/9/19	2 Saturdays	9 AM – 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)
7/20/19 & 7/27/19	2 Saturdays	9 AM – 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)
12/7/19 & 12/14/19	2 Saturdays	9 AM – 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)
30-Hour Cohort			
2/16/2019	Saturday	9 AM – 4 PM	In-Door/Outdoor Play and Procedure (1, 3, 4, 7)
2/23/2019	Saturday	9 AM – 4 PM	Understanding Child Development at Different Ages and Stages (1, 3)
3/2/2019	Saturday	9 AM – 4 PM	Room Arrangement + Creating Schedules and Routines (3, 5, 7)
3/9/2019	Saturday	9 AM – 4 PM	Child Abuse and Nutrition (2, 4, 6, 7, 8, 9)
3/16/2019	Saturday	9 AM – 4 PM	Family Child Care Business Training (5, 7)
Adult and Pediatric First Aid/CPR			
3/23/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
3/30/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR

*Note: Schedule is subjected to change due to availability.

Training Location: 133-14 41st Avenue, Flushing, NY 11355

For registration in English, please contact: (212) 941-0030 Mr. Kevin Tam at ext. 161 or email him at ktam@cpc-nyc.org; Ms. Jessica Jian at ext. 161 or email her at jjian@cpc-nyc.org

For Korean, please contact Ms. Yun Shin at yunshin831@gmail.com

2019 Training Courses in Spanish

Date	Day(s) of Week	Time	Training Courses in Spanish
15-Hour SUNY Health & Safety			
6/22/19 & 6/29/19	2 Saturdays	9 AM – 5:30 PM	15-Hour SUNY Health & Safety Training (2-day)
30-Hour Cohort			
7/13/2019	Saturday	9 AM – 4 PM	Understanding Child Development at Different Ages and Stages (1, 3)
7/20/2019	Saturday	9 AM – 4 PM	Room Arrangement + Creating Schedules and Routines (3, 5, 7)
7/27/2019	Saturday	9 AM – 4 PM	In-Door/Outdoor Play and Procedure (1, 3, 4, 7)
8/3/2019	Saturday	9 AM – 4 PM	Child Abuse and Nutrition (2, 4, 6, 7, 8, 9)
8/10/2019	Saturday	9 AM – 4 PM	Family Child Care Business Training (5, 7)
Adult and Pediatric First Aid/CPR			
6/29/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR
11/30/2019	Saturday	9 AM – 5 PM	Adult and Pediatric First Aid/CPR

*Note: Schedule is subjected to change due to availability.

Training Location: 165 Eldridge Street, New York, NY 10002

For registration, please call (212) 941-0030 and ask for one of the following staff:

For Spanish & English:

Henry Kam -- ext. 248 or email at hkam@cpc-nyc.org;

Ms. Betsy Cheng -- ext. 219 or email at bcheng@cpc-nyc.org

English & Chinese:

Kevin Tam, ext. 160; Jessica Jian, ext. 161; Xiao Wu, ext. 246;

Susan Chen, ext. 284; Jess Chen, ext. 204; Helen Zhu, ext. 225

Payment Method: U.S. Postal Office money order or Personal Check

**If you need assistance or would like to use an EIP award, please call us from Monday to Friday, 9 AM - 5 PM, to complete your registration

CPC-ACCR Training Registration Form

Full Name: _____

Address: _____

Apartment #: _____ Borough: _____ Zip Code: _____

Professional Setting

Day Care Center Family Child Care Group Family Child Care Legally Exempt
 Other

Program Name: _____

Program Address: _____

Program License or Registration Number: _____

Day Time Telephone: _____ Fax: _____

Email: _____

Training Title	Date of Training	Fee
TOTAL		

Payment Method: U.S. Postal Office money order or Personal Check

Mail this form with your Check or Money Order to the address below:

**Asian Child Care Resource & Referral
Chinese-American Planning Council, Inc.
165 Eldridge Street
New York, NY 10002**

Please join our WeChat Provider Service Group QR Code



Other Training Resources:

Child Development Associate (CDA):

Professional Development Program (PDP) at www.ecetp.pdp.albany.edu/about_cda.shtm

Council for Professional Recognition at www.cdacouncil.org

Early Childhood Videoconferences by **Professional Development Program (PDP)**

www.ecetp.pdp.albany.edu/videoconferencing.shtm

Distance Learning:

E-Learning Courses by:

The New York City Child Care Resource and Referral (NYC CCR&R)

<http://www.nyccrr.org/>

Early Childhood Education and Training Program (ECETP)

www.ecetp.pdp.albany.edu/elearn_catalog.shtm

Mandated Reporter Training by OCFS, available online 24/7 FREE

<http://www.nysmandatedreporter.org/>

OCFS Non-credit Bearing Distance Learning Courses List

<http://www.ecetp.pdp.albany.edu/distance.aspx>

NYC CCR&R Consortium agencies offer training on a variety of topics, in different languages including **Spanish & Chinese**. Please visit each agency's training calendar.

<http://www.nycchildcareconsortium.org/TrainingCalendars.html>

