

REQUEST FOR CONSULTANT SERVICES TO SERVE AS DIRECTOR OF THE NYC CCR&R CONSORTIUM

Background:

Initiated in 1993, the NYC CCR&R Consortium is comprised of four agencies – Child Development Support Corporation, Committee for Hispanic Children and Families, Chinese-American Planning Council, and Day Care Council of New York. The Consortium operates as a working partnership to provide a wide range of services to New York City’s families and early care and education providers (see the Consortium’s website <http://nyccrr.org/>). In addition to these direct services, the Consortium also participates in public policy advocacy, conducts research and publishes reports on the child care market and needs in neighborhoods in all five boroughs, and engages with employers, unions, universities, and others in promoting access to high quality early care and education for families across the City.

Through its member agencies, the Consortium brings a unique set of capacities to its work, including close relationships and language and cultural affinity with the Latino, Haitian, and Asian communities and the unique roles each agency plays in the New York City human services landscape. As a collective, the Consortium maintains a city-wide child care provider database to support family referrals, holds resource fairs and conferences for providers, and provides access to its services through its website, toll-free telephone number, and other outreach activities.

A challenge that has faced the Consortium is the difficulty in bringing attention to its collective identity and capacities. Each member agency and its leadership is well known in the city and is called upon for its individual expertise and perspective on early care and education issues. The Consortium is seeking to become more well-known as an entity in its own right, to bring its strong collective voice to policy discussions, and to be sought after when family outreach and child care provider training and technical assistance services are needed.

Scope of consulting services:

The Consortium is seeking an individual to serve as its director. The primary responsibility of the director at the current time is to develop and implement a diversified strategy to broaden recognition of the Consortium’s services and contributions among key stakeholders. Relevant stakeholder groups include elected public officials at the city and state levels, New York City agency leadership, private funders, and major organizations in the city who provide similar or complementary services. To reach and engage these stakeholders, the director, working closely with the Consortium agency executives and program directors, may prepare written materials, organize events and forums that highlight the Consortium, make presentations to relevant groups, meet individual leaders in public agencies and foundations, and generally represent the Consortium.

Required qualifications and experience:

- Master’s degree or higher in related field
- At least 5 years’ experience in human services in an administrative capacity
- Familiarity with the New York City non-profit sector, particularly as related to early childhood and child care
- Experience working with coalitions with multiple organizational members
- Bilingual in English and Spanish essential, trilingual in Chinese, English, and Spanish preferred
- Excellent presentation and writing skills

Maximum compensation: \$50,000 for 12 months

Please send a letter of interest summarizing how you believe you could best serve the Consortium as its consultant director and your resume, including references, to:

Jon Pinkos at the Day Care Council of New York, 2082 Lexington Avenue, Suite 204, New York, NY 10035
No Phone Calls, Please

Applications will be accepted through November 30, 2018.