



**ADVANCING OUR  
COMMUNITY**

**ASIAN CHILD CARE RESOURCE & REFERRAL**  
CHINESE-AMERICAN PLANNING COUNCIL, INC (CPC)  
華策會亞裔托兒諮詢轉介部

165 Eldridge Street, New York, New York 10002

Tel.: (212) 941-1828 (English), (212) 792-4597 (Chinese)

Fax: (212) 343-9567 Website: [www.childcarecpc.org](http://www.childcarecpc.org)

Office Hours: Monday-Friday, 9AM - 5PM

## Child Care Training Calendar

### January – December 2018



Training topics include series of training on: 15-hour SUNY Health & Safety, 7-hour CPR & First Aid, 10-hour MAT training, Becoming a Licensed Home-based Child Care Provider, 120-hour CDA, 30-hour Cohort and more.

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## **About Our Agency**

The **Chinese-American Planning Council, Inc. (CPC)** was founded in 1965 and has become one of the largest providers of social services for Asian Americans in the United States.

**Asian Child Care Resource & Referral (ACCR)** is one of the programs offered by CPC's Community Services. ACCR is part of the New York City Child Care Resource and Referral Consortium (NYC CCR&R Consortium), composed of four culturally diverse child care resource and referral agencies in New York City, and funded by the New York State Office of Children and Family Services (OCFS). Our service goals are to serve the child care needs of families by providing information and referrals, as well as increasing the supply and improving the quality of child care services through technical assistance and trainings.

Our staff is multi-lingual in English, Chinese, and Spanish. We provide parents with free information on quality and affordable child care and assist them in navigating New York City's complex child care delivery system. In addition, ACCR offers Family Day Care orientations, trainings, technical assistance, and grants to potential and existing child care programs/providers, in order to increase the supply and improve the quality of child care services in New York City.

## **NYS Office of Children and Family Regulations on Provider Training**

Child care providers working in home-based or center-based day cares are required by The New York State Office of Children and Family Services (OCFS) to complete a **minimum of thirty (30) hours of training every two years**. Such training must address the following topics:

1. Business Record Maintenance and Management;
2. Child Abuse and Maltreatment Identification and Prevention;
3. Child Day Care Program Development;
4. Education and Information on Identification, Diagnosis and Prevention of Shaken Baby Syndrome;
5. Nutrition and Health Needs of Infants and Children;
6. Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care;
7. Safety and Security Procedures;
8. Statutes and Regulations Pertaining to Child Abuse and Maltreatment;
9. Statutes and Regulations Pertaining to Child Day Care.

## **NYS Core Body of Knowledge (Core)**

The Core Body of Knowledge, New York State's Core Competencies for Early Childhood Educators, was written for professionals who work directly with young children and was published by NYC Early Childhood Professional Development Institute.

1. Child Growth and Development
2. Family and Community Relations
3. Observation and Assessment
4. Environment and Curriculum
5. Health, Safety, and Nutrition
6. Professionalism and Leadership
7. Administration and Management

## **Child Development Association Competency Standards and Functional Areas (CDA)**

The CDA Competency Standards are the national standards used to evaluate a caregiver's performance with children and families during the CDA assessment process. The Competency Standards are divided into six Competency Goals, which are statements of a general purpose or goal for caregiver behavior. The following six Competency Goals apply to all child care settings:

1. To establish and maintain a safe, healthy learning environment;
2. To advance physical and intellectual competence;
3. To support social and emotional development and to provide positive guidance;
4. To establish positive and productive relationships with families;
5. To ensure a well-run, purposeful program responsive to participant needs;
6. To maintain a commitment to professionalism.

### **Need Assistance or Have Questions Subsequent to this Training? Contact us!**

After the training is over, you may find that you have additional questions or you might experience challenges in implementing the strategies discussed during the training. ACCR staffs are available to provide follow-up support in these instances. We encourage you to contact us at 212-941-1828 (English) or 212-792-4597 (Chinese) and ask to speak with a provider team member. Our team is available to assist you over the telephone, via email and/or on-site whenever appropriate. Thank you for your child care services to the children in New York City.

## Convenient Training Locations

All training sessions will be held at our CCR&R Manhattan office, except where otherwise indicated.

### CCR&R Manhattan Office

165 Eldridge Street, 2<sup>nd</sup> Floor, New York, New York, 10002

**B D** to Grand Street or **J Z** to Bowery or  
**F M J Z** to Delancey St/Essex Street

### CPC Queens Community Service Center

133-14 41st Avenue, Flushing, New York 11355

**7** to Flushing – Main St.

## Contact Information

**165 Eldridge Street**

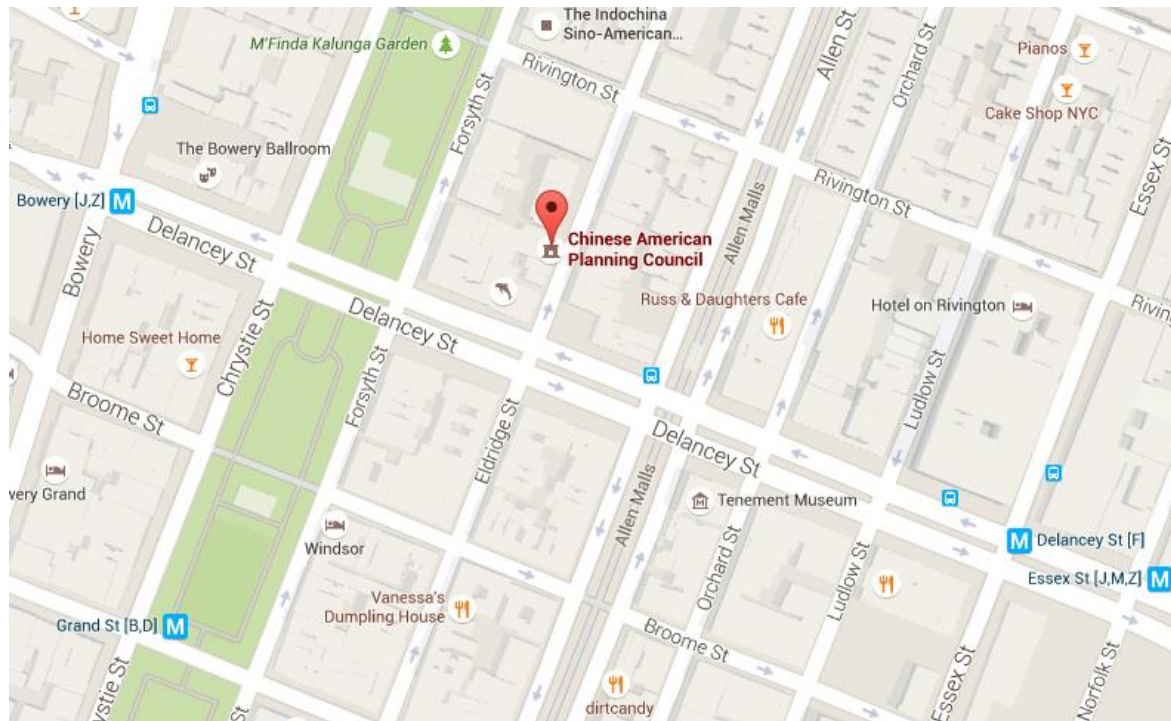
**New York, New York 10002**

**Telephone:** (212) 941-1828 (English), (212) 792-4597 (Chinese)

**Fax:** (212) 343-9567

**Website:** [www.childcarepc.org](http://www.childcarepc.org)

**Working Hours:** Monday-Friday, 9AM - 5PM



## Registration and Payment Methods

You can register in person, online at [www.childcarecpc.org](http://www.childcarecpc.org), or call Mr. Kevin Tam at (212) 941-0030 ext. 160. For Spanish, please call Mr. Henry Kam at (212) 941-0030 ext. 248. Complete training registration form and include the training fee. **Training registration will not be completed without a \$10 commitment fee.**

**\*\*Most of our training courses are offered “free of charge”(with a \$10 commitment fee) to qualified Family Child Care providers and assistants. To find out if you are qualified for the high quality FREE training courses, please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!**

We accept U.S. Postal Service money orders and personal checks (made payable to “CPC”). If you are paying with a personal check, you agree to pay CPC any bank fees incurred by your bounced check.

Note: Child care staff currently providing care to children may apply for SUNY EIP to cover training fees and can submit SUNY EIP award.

## CPC-ACCR Training Policies

1. Maximum class size is 20; some have fewer seats in compliance to guidelines set by the credential agencies. Registration is based on a first-come, first-serve basis.
2. Registration and payment are required for ALL trainings.
3. **Lateness to trainings will result in cancellation of your training spot.**
4. Payment received by CPC-ACCR is non-refundable.
5. Certificates will be given to trainees upon completion of each training session.
6. With legitimate reason, trainee may apply training credit for future trainings if s/he informs the office of cancellation 5 working days prior to the training. Credits can be used for future trainings offered by CPC-ACCR within **one** year.
7. Children are not permitted to attend training sessions.
8. CPC-ACCR reserves the right to change or cancel any of the trainings listed in this calendar. Training payments will be refunded in full under these circumstances.

If you have any questions or comments regarding this training calendar, please feel free to contact Kevin Tam, at (212) 941-0030, ext. 160, or [ktam@cpc-nyc.org](mailto:ktam@cpc-nyc.org). For Spanish, contact Mr. Henry Kam at (212) 941-0030 ext. 246, or email [hkam@cpc-nyc.org](mailto:hkam@cpc-nyc.org).



### **Child Development Associate/CDA (120 hours)**

- a. CDA is the most widely recognized credential in early childhood education (ECE). The CDA National Credentialing Program is based on the knowledge of the nation's leading scholars in early care and learning.
- b. CDAs meet the specific needs of children and work with parents and other adults to nurture children's physical, social, emotional, and intellectual growth in a child development framework.
- c. Earning a CDA credential can improve your skills and confidence in working with children. It can also increase your opportunities for advancement in the early childhood field by helping you become eligible for positions such as Director, Group Leader, and Assistant Teacher.

#### **SCHEDULE:**

The 120-hour CDA course will run for 17 Saturdays. CPC will offer two cycles of the 120-hour CDA:

- The first CDA cycle will start in April 2018.
- The second CDA cycle will start in October 2018.

\*\*\*We offer scholarships to cover the costs associated with the "120-hour CDA" course. Please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!

## MAT Training

(OCFS 1, 2, 3, 4; Core: 5, 7; CDA: 1, 5, 6)

The purpose of Medication Administration Training (MAT) is to assist providers to feel more confident in giving medications that are commonly prescribed for children more than Tylenol®, as well as to help children regain and maintain their health. Moreover, the training also provides information on asthma, food or environmental allergies, nebulizer treatments and much more.

**Target Participants:** Licensed home-based provider and center-based child care program staff/director.

<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Training</b>	<b>Language</b>
1/4 – 1/5	Thurs - Fri	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
1/31 – 2/1	Wed - Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
3/28 – 3/29	Wed – Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
4/18 – 4/19	Wed – Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
5/30 – 5/31	Wed – Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
6/7 – 6/8	Thurs – Fri	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
7/18 – 7/19	Wed - Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
8/9 – 8/10	Thurs – Fri	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	Chinese
8/29 – 8/30	Wed – Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
9/28 – 9/29	Fri - Sat	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	Chinese
10/17 – 10/18	Wed - Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
10/31 – 11/1	Wed – Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	Chinese
11/7 & 11/8	Wed – Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English
12/5 – 12/6	Wed - Thurs	9:00 A.M. – 5:00 P.M.	Medication Administration Training (2-day)	English



## SUNY Health & Safety Training

(OCFS 2, 3, 4, 5, 6, 7, 8, 9; Core: 5, 7; CDA: 1, 2, 4, 5, and 6)

The 15-hour Health & Safety Training is mandated for any person wishing to become a home-based child care licensed provider in New York State. Health & Safety training is certified by the NYS OCFS. This is a competency-based curriculum that requires successful completion of written exams and demonstration tests. Health & Safety Training certificates will be given upon completion.

This training meets the following OCFS content area(s):

- Business Record Maintenance and Management
- Child Abuse and Maltreatment Identification and Prevention
- Identification, Diagnosis and Prevention of Shaken Baby Syndrome
- Nutrition and Health Needs of Infants and Children
- Safety and Security Procedures
- Statutes and Regulations Pertaining to Child Abuse and Maltreatment
- Statutes and Regulations Pertaining to Child Day Care

**Target Participants:** Potential & licensed home-based child care providers, Legally-exempted child care providers, and early childhood educators.

Date	Day	Time	Training	Language
2/13 – 2/15	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	English
4/24 – 4/26	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	English
6/26 – 6/28	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	English
8/22 – 8/24	Wed – Fri	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	English
10/23 – 10/25	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	English
12/11 – 12/13	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	English

3/21 – 3/23	Wed – Fri	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
4/24 – 4/26	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
5/19 – 5/20	Sat – Sun	9:00 A.M. – 5:30 P.M.	15-Hour SUNY Health & Safety Training (2-day)	Chinese
5/21 – 5/23	Mon – Wed	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
6/21 – 6/23	Thurs – Sat	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
7/14 & 7/21	Sat & Sat	9:00 A.M. – 5:30 P.M.	15-Hour SUNY Health & Safety Training (2-day)	Chinese
7/24 – 7/26	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
8/2 – 8/4	Thurs – Sat	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
9/25 – 9/27	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
11/13 – 11/15	Tue – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese

Date	Day	Time	Training	Language
6/2 & 6/9	Sat & Sat	9:00 A.M. – 5:30 P.M.	15-Hour SUNY Health & Safety Training (2-day)	Spanish
7/12 – 7/14	Thurs – Sat	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Spanish

Date	Day	Time	Training	Language
3/3 & 3/10	Sat & Sat	9:00 A.M. – 5:30 P.M.	15-Hour SUNY Health & Safety Training (2-day)	Korean

\*\* Fee for the Health & Safety Training is \$250.

\*\*\*For the FREE “Health & Safety Training” courses, please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!

### **Adult and Pediatric First Aid/CPR**

**(Curriculum approved by the American Red Cross)**

**(OCFS 1, 2, 3, 4; Core: 5, 7; CDA: 1, 2, and 6)**

This training combines lecture, interactive video demonstrations and hands-on practice. It will prepare all caregivers with the first aid skills needed to act quickly and competently during an emergency, and how to prevent, recognize and respond to cardiac and breathing emergencies in infants and children under 12 until authorized medical personnel arrive.

Upon successful completion of written and demonstration tests, participants will be given an American Red Cross Adult and Pediatric First Aid and CPR certificate, which is valid for 2 years.

This training meets the following OCFS content area(s):

- Nutrition and Health Needs of Infants and Children
- Safety and Security Procedures
- Statutes and Regulations Pertaining to Child Day Care

*“On August 13, 2010 a law was passed that requires all child care providers to have at least one employee who holds a valid certificate in cardiopulmonary resuscitation (CPR) and first aid on the premise of the child care program during the program’s operating hours. This law went into effect on December 11, 2010...Providers found to be out of compliance may be found in violation of law and could face enforcement action.”*

– OCFS’s Dear Provider Letter

**Target Participants:** Licensed Family Child Care Providers and Assistants, Legally-exempt Providers, and Center-based Child Care Program Staff/Directors.

Date	Day	Time	Training	Language
2/24	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	English
4/21	Sat	11:00 A.M. – 6:00 P.M.	Adult and Pediatric First Aid/CPR	English
6/9	Sat	11:00 A.M. – 6:00 P.M.	Adult and Pediatric First Aid/CPR	English
8/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	English
10/13	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	English
12/15	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	English

Date	Day	Time	Training	Language
1/20	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
2/24	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
3/24	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
4/21	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
5/12	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
6/16	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
7/21	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
8/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
9/15	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
11/10	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese

Date	Day	Time	Training	Language
8/25	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Spanish
9/22	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Spanish
10/24	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Spanish
11/17	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Spanish
12/15	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Spanish

\*\*Fee for the Adult and Pediatric First Aid/CPR Training is \$130 plus \$28 for the Red Cross certificate.

\*\*\*For the FREE “Adult and Pediatric First Aid/CPR” Training” courses, please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!

## Orientation on Becoming a Licensed Family Day Care Provider

This 3-hour workshop is mainly for members in the Chinese community, who are interested in becoming a licensed FDC provider. During the workshop, participants will learn about the licensing process, the different modalities of family day care, the basic health and safety requirements for the home, and trainings requirements for the prospective provider. The final hour of the workshop will be a Q&A session.

**Target Participants:** Potential/prospective home-based child care providers.

Date	Day	Time	Event	Language
1/3	Wednesday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
2/2	Friday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
3/8	Thursday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
4/13	Friday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
5/8	Tuesday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
6/6	Wednesday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
7/11	Wednesday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
8/8	Wednesday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
9/5	Wednesday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
10/4	Thursday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
11/1	Thursday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese
12/4	Tuesday	9:00 A.M. – 12:00 P.M.	Orientation	Chinese

## **30-Hour Cohort Courses**

These sessions are designed to help fulfill the 30-hour training requirement for initial licensing and renewal. All topics are taught by NYS verified trainers and NYS certified early childhood educators.

### **PITC: Responsive Care Giving and Interaction in Child Care Program**

This training provides an overview of the basic concepts of early social-emotional growth and socialization and their applications to the group care context. It addresses the importance of responsive caregiving, the individualization of care through understanding of infant temperament, the critical role of family and culture in early identity development, and stages of emotional development. From the Program for Infant and Toddler Care

This training covers OCFS topics areas:

- Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care
- Child day care program development

### **Thematic Unit and Lesson Planning; Enhancing Learning Through Arts**

Children learn best when they are interested in what they are learning. A Thematic Unit is cohesion of lessons and scaffolding methods in which various areas of curriculum are connected together and integrated within a theme. It organizes learning by creating connections, which is how our little ones learn best. Providers will learn the strategies for designing and implementing interesting thematic units to keep children engaged, and increase their interest and developmental growth. Providers will learn to develop an integrated unit plan for teaching a thematic unit that includes hands-on art activities.

This training meets the following OCFS content area(s):

- Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care
- Child day care program development

### **Child Abuse & Maltreatment; Shaken Baby Syndrome; and SIDS**

This training focuses on definitions of abuse and maltreatment and how to identify physical and behavioral indicators associated with abuse and maltreatment. Participants practice evaluating case scenarios to determine reasonable cause to suspect if abuse or maltreatment has or is occurring and learn how to complete reporting requirements to fulfill mandatory requirements.

This training meets the following OCFS training topic area(s):

- Child abuse and maltreatment identification and prevention
- Statutes and regulations pertaining to child abuse and maltreatment

- Education and Information on Identification, Diagnosis and Prevention of Shaken Baby Syndrome
- Safety & Security Procedures
- Statutes and Regulations Pertaining to Child Day Care

### **Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children's Social & Cultural Development**

Regular gross motor activity is important for everyone, especially for young children. Recent research tells us that today's children are actually not getting enough physical activity, which can lead to obesity and diabetes. Child care providers can be positive role models as they work with children in their care and can create healthy menus for their programs. The routines and habits that are started early in life will be easier to continue as the children grow. Whereas, inactivity early in life will continue into adulthood, causing a serious risk of heart disease and high blood pressure.

What is culture? How particular groups of people live is called culture. Broadly said, culture is the items, customs, and values we use to express ourselves and engage in the world around us. We all have a culture. Children experience and learn about their culture and the world around them from the earliest beginnings of a child's life.

This training meets the following OCFS content area(s):

- Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care
- Child day care program development
- Nutrition and Health Needs of Infants and Children

### **Business Leadership, Insurance & Legal Issues**

In this training session, providers will learn to keep business related records, identify business deductions, calculate Time-Space Percentage, claim proper car and food expenses, and the usage of day care regulatory forms. Providers will also learn to create a providers handbook to communicate with parents.

This training meets the following OCFS content area(s):

- Business Record Maintenance and Management
- Statutes and Regulations Pertaining to Child Day Care

**Target Participants:** Licensed Family Child Care Providers, Assistants & Legally-exempted Child Care Providers.

\*\*\*For the FREE "30-hour Cohort" courses, please contact Mr. Kevin Tam at (212) 941-0030 ext. 160 to determine your eligibility!

Date	Day	Time	Training	Language
3/10	Sat	9:00 A.M. – 4:00 P.M.	PITC: Responsive Care Giving and Interaction in Child Care Program	Chinese
3/17	Sat	9:00 A.M. – 4:00 P.M.	Thematic Unit and Lesson Planning; Enhancing Learning Through Arts	Chinese
3/24	Sat	9:00 A.M. – 4:00 P.M.	Child Abuse & Maltreatment; Shaken baby Syndrome; and SIDS	Chinese
3/31	Sat	9:00 A.M. – 4:00 P.M.	Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children's Social & Cultural Development	Chinese
4/7	Sat	9:00 A.M. – 4:00 P.M.	Business Leadership: Liability, Insurance, and Legal Issues	Chinese
<u>2<sup>nd</sup> Cycle:</u> 5/5	Sat	1:00 A.M. – 7:30 P.M.	Child Abuse & Maltreatment; Shaken baby Syndrome; and SIDS	Chinese
5/12	Sat	1:00 A.M. – 7:30 P.M.	Thematic Unit and Lesson Planning; Enhancing Learning Through Arts	Chinese
5/19	Sat	1:00 A.M. – 7:30 P.M.	Business Leadership: Liability, Insurance, and Legal Issues	Chinese
6/2	Sat	1:00 A.M. – 7:30 P.M.	Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children's Social & Cultural Development	Chinese
6/9	Sat	1:00 A.M. – 7:30 P.M.	PITC: Responsive Care Giving and Interaction in Child Care Program	Chinese

Date	Day	Time	Training	Language
7/21	Sat	9:00 A.M. – 4:00 P.M.	Business Leadership: Liability, Insurance, and Legal Issues	Spanish
7/28	Sat	9:00 A.M. – 4:00 P.M.	Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children's Social & Cultural Development	Spanish
8/4	Sat	9:00 A.M. – 4:00 P.M.	Child Abuse & Maltreatment; Shaken baby Syndrome; and SIDS	Spanish
8/11	Sat	9:00 A.M. – 4:00 P.M.	Thematic Unit and Lesson Planning; Enhancing Learning Through Arts	Spanish
8/18	Sat	9:00 A.M. – 4:00 P.M.	PITC: Responsive Care Giving and Interaction in Child Care Program	Spanish

Date	Day	Time	Training	Language
4/21	Sat	9:00 A.M. – 4:00 P.M.	Business Leadership: Liability, Insurance, and Legal Issues	Korean
4/28	Sat	9:00 A.M. – 4:00 P.M.	Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children's Social & Cultural Development	Korean
5/5	Sat	9:00 A.M. – 4:00 P.M.	Child Abuse & Maltreatment; Shaken baby Syndrome; and SIDS	Korean
5/12	Sat	9:00 A.M. – 4:00 P.M.	Thematic Unit and Lesson Planning; Enhancing Learning Through Arts	Korean
5/19	Sat	9:00 A.M. – 4:00 P.M.	PITC: Responsive Care Giving and Interaction in Child Care Program	Korean

165 Eldridge Street, New York NY 10002

Tel: (212) 941-1828 (English) and (212) 792-4597 (Chinese)

## 2018 Training Courses in Chinese

Date	Day(s) of Week	Time	Training	Language
<b>15-Hour SUNY Health &amp; Safety</b>				
1/22/18 to 1/24/18	Mon – Wed	9:00 A.M. – 5:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
3/21/18 to 3/23/18	Wed – Fri	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
4/24/18 to 4/26/18	Tues – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
5/19/18 to 5/20/18	Sat – Sun	9:00 A.M. – 5:30 P.M.	15-Hour SUNY Health & Safety Training (2-day)	Chinese
5/21/18 to 5/23/18	Mon – Wed	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
6/21/18 to 6/23/18	Thurs – Sat	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
7/14/18 and 7/21/18	Sat & Sat	9:00 A.M. – 5:30 P.M.	15-Hour SUNY Health & Safety Training (2-day)	Chinese
7/24/18 to 7/26/18	Tues – Thurs	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
8/2/18 to 8/4/18	Thurs – Sat	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Chinese
<b>30-Hour Cohort</b>				
3/10/18	Sat	9:00 A.M. – 4:00 P.M.	PITC: Responsive Care Giving and Interaction in Child Care Program	Chinese
3/17/18	Sat	9:00 A.M. – 4:00 P.M.	Thematic Unit and Lesson Planning; Enhancing Learning Through Arts	Chinese
3/24/18	Sat	9:00 A.M. – 4:00 P.M.	Child Abuse & Maltreatment; Shaken baby Syndrome; and SIDS	Chinese
3/31/18	Sat	9:00 A.M. – 4:00 P.M.	Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children's Social & Cultural Development	Chinese
4/07/18	Sat	9:00 A.M. – 4:00 P.M.	Business Leadership: Liability, Insurance, and Legal Issues	Chinese
2 <sup>nd</sup> Cycle: 5/05/18	Sat	1:00 P.M. – 7:30 P.M.	Child Abuse & Maltreatment; Shaken baby Syndrome; and SIDS	Chinese
5/12/18	Sat	1:00 P.M. – 7:30 P.M.	Thematic Unit and Lesson Planning; Enhancing Learning Through Arts	Chinese
5/19/18	Sat	1:00 P.M. – 7:30 P.M.	Business Leadership: Liability, Insurance, and Legal Issues	Chinese
6/2/18	Sat	1:00 P.M. – 7:30 P.M.	Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children's Social & Cultural Development	Chinese
6/9/18	Sat	1:00 P.M. –	PITC: Responsive Care Giving and Interaction in Child	Chinese



		7:30 P.M.	Care Program	
<b>Adult and Pediatric First Aid/CPR</b>				
2/24/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
3/24/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
4/21/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
5/12/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
6/16/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
7/21/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
8/18/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
9/15/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
11/10/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Chinese
<b>Medication Administration Training</b>				
4/28/18 to 4/29/18	Sat – Sun	9:00 A.M. – 4:00 P.M.	Medication Administration Training (2-day)	Chinese
5/05/18 to 5/06/18	Sat – Sun	9:00 A.M. – 4:00 P.M.	Medication Administration Training (2-day)	Chinese
6/23/18 to 6/30/18	Sat – Sun	9:00 A.M. – 4:00 P.M.	Medication Administration Training (2-day)	Chinese

**Training Location: 165 Eldridge Street, New York, NY 10002**

\*Please Note: Schedule is subject to change due to availability.

**For registration, please call (212) 941-0030 and ask for one of the following staff:**

**For English & Chinese:**

Kevin Tam, ext. 160;      Jessica Jian, ext. 161;      Xiao Wu, ext. 246;  
Susan Chen, ext. 284;      Jessica Chen, ext. 204;      Helen Zhu, ext. 225

## 2018 Training Courses in Korean

Date	Day(s) of Week	Time	Training	Language
<b>15-Hour SUNY Health &amp; Safety</b>				
3/3/18 & 3/10/18	Sat & Sat	9:00 A.M. – 5:30 P.M.	15-Hour SUNY Health & Safety	Korean
<b>Adult and Pediatric First Aid/CPR</b>				
4/14/18	Sat	9:00 A.M. – 5:00 P.M.	Adult and Pediatric First Aid/CPR	Korean
<b>30-Hour Cohort</b>				
4/21/18	Sat	9:00 A.M. – 4:00 P.M.	Business Leadership: Liability, Insurance, and Legal Issues	Korean
4/28/18	Sat	9:00 A.M. – 4:00 P.M.	Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children’s Social & Cultural Development	Korean
5/05/18	Sat	9:00 A.M. – 4:00 P.M.	Child Abuse & Maltreatment; Shaken baby Syndrome; and SIDS	Korean
5/12/18	Sat	9:00 A.M. – 4:00 P.M.	Thematic Unit and Lesson Planning; Enhancing Learning Through Arts	Korean
5/19/18	Sat	9:00 A.M. – 4:00 P.M.	PITC: Responsive Care Giving and Interaction in Child Care Program	Korean

**Training Location: 133-14 41<sup>st</sup> Avenue, Flushing, NY 11355**

\*Please Note: Schedule is subject to change due to availability.

**For registration in English, please contact:** Mr. Kevin Tam at **(212) 941-0030** ext. 160 or email [ktam@cpc-nyc.org](mailto:ktam@cpc-nyc.org); Ms. Jessica Jian at ext. 161 or email [jjian@cpc-nyc.org](mailto:jjian@cpc-nyc.org)

## 2018 Training Courses in Spanish

Date	Day(s) of Week	Time	Training	Language
<b>15-Hour SUNY Health &amp; Safety</b>				
6/2/18 & 6/9/18	Sat	9:00 A.M. – 5:30 P.M.	15-Hour SUNY Health & Safety Training (2-day)	Spanish
7/12/18 to 7/14/18	Thurs – Sat	9:00 A.M. – 4:00 P.M.	15-Hour SUNY Health & Safety Training (3-day)	Spanish
<b>30-Hour Cohort</b>				
7/21/18	Sat	9:00 A.M. – 4:00 P.M.	Business Leadership: Liability, Insurance, and Legal Issues	Spanish
7/28/18	Sat	9:00 A.M. – 4:00 P.M.	Gross Motor Development and Nutritious Menu Planning; Culture Matters: Supporting Children’s Social & Cultural Development	Spanish
8/04/18	Sat	9:00 A.M. – 4:00 P.M.	Child Abuse & Maltreatment; Shaken baby Syndrome; and SIDS	Spanish
8/11/18	Sat	9:00 A.M. – 4:00 P.M.	Thematic Unit and Lesson Planning; Enhancing Learning Through Arts	Spanish
8/18/18	Sat	9:00 A.M. – 4:00 P.M.	PITC: Responsive Care Giving and Interaction in Child Care Program	Spanish

**Training Location: 165 Eldridge Street, New York, NY 10002**

\*Please Note: Schedule is subject to change due to availability.

**For registration, please call (212) 941-0030 and ask for one of the following staff:**

**For Spanish:**

Mr. Henry Kam – ext. 248 or email [hkam@cpc-nyc.org](mailto:hkam@cpc-nyc.org);

Ms. Betsy Cheng – ext. 219 or email [bcheng@cpc-nyc.org](mailto:bcheng@cpc-nyc.org)

**For English & Chinese:**

Kevin Tam, ext. 160;      Jessica Jian, ext. 161;      Xiao Wu, ext. 246;

Susan Chen, ext. 284;      Jessica Chen, ext. 204;      Helen Zhu, ext. 225

**Payment Methods:** U.S. Postal Office money orders or personal checks

\*\*\*To find out if you qualify for FREE Spanish training courses, please contact Mr. Henry Kam at (212) 941-0030 ext. 248 to determine your eligibility!



**ADVANCING OUR COMMUNITY**

**ASIAN CHILD CARE RESOURCE & REFERRAL**  
CHINESE-AMERICAN PLANNING COUNCIL, INC (CPC)  
華策會亞裔托兒諮詢轉介部

### CPC-ACCR Training Registration Form

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Apartment #: \_\_\_\_\_ Borough: \_\_\_\_\_ Zip Code: \_\_\_\_\_

#### Professional Setting

- Day Care Center   
  Family Child Care   
  Group Family Child Care   
  Legally Exempt  
 Other

Program Name: \_\_\_\_\_

Program Address: \_\_\_\_\_

Program License or Registration Number: \_\_\_\_\_

Day Time Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Training Title	Date of Training	Fee
<b>TOTAL</b>		

**For registration, please call (212) 941-0030 and ask for one of the following staff:**

Kevin Tam, ext. 160;    Jessica Jian, ext. 161;    Xiao Wu, ext. 246;  
Susan Chen, ext. 284;    Jessica Chen, ext. 204;    Helen Zhu, ext. 225  
Henry Kam, ext. 248 (Spanish)

**Payment Method:** U.S. Postal Office money order or Personal Check

Mail this form with your Check or Money Order to the address below:

**Asian Child Care Resource & Referral  
Chinese-American Planning Council, Inc.  
165 Eldridge Street, New York, NY 10002**

# Other Training Resources:

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## **Child Development Associate (CDA):**

**Professional Development Program (PDP)** at [www.ecetp.pdp.albany.edu/about\\_cda.shtm](http://www.ecetp.pdp.albany.edu/about_cda.shtm)  
**Council for Professional Recognition** at [www.cdacouncil.org](http://www.cdacouncil.org)

Early Childhood Videoconferences by **Professional Development Program (PDP)**  
[www.ecetp.pdp.albany.edu/videoconferencing.shtm](http://www.ecetp.pdp.albany.edu/videoconferencing.shtm)

## **Distance Learning:**

E-Learning Courses by:

**The New York City Child Care Resource and Referral (NYC CCR&R)**  
<http://www.nyccrr.org/>

**Early Childhood Education and Training Program (ECETP)**  
[www.ecetp.pdp.albany.edu/learn\\_catalog.shtm](http://www.ecetp.pdp.albany.edu/learn_catalog.shtm)

**Mandated Reporter Training by OCFS, available online 24/7 FREE**  
<http://www.nysmandatedreporter.org/>

OCFS Non-credit Bearing Distance Learning Courses List  
<http://www.ecetp.pdp.albany.edu/distance.aspx>

**NYC CCR&R Consortium agencies** offer trainings on a variety of topics, in different languages including **Spanish & Chinese**. Please visit each agency's training calendar.

<http://www.nycchildcareconsortium.org/TrainingCalendars.html>